



LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON

TUESDAY, 21ST MAY, 2019 AT 10.00 AM

MEMBERSHIP

N Buckley	-	Alwoodley;
R Downes	-	Otley and Yeadon;
B Flynn	-	Adel and Wharfedale;
B Gettings	-	Morley North;
M Harland (Chair)	-	Kippax and Methley;
G Wilkinson	-	Wetherby;
A Garthwaite	-	Headingley and Hyde Park;
K Groves	-	Middleton Park;
H Bithell	-	Kirkstall;
P Drinkwater	-	Killingbeck and Seacroft;
B Garner	-	Ardsley and Robin Hood;
J Heselwood	-	Bramley and Stanningley;
C Knight	-	Weetwood;
Vacancy	-	

Agenda compiled by:
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Governance Services
Civic Hall
LEEDS LS1 1UR

John Grieve
37 88662

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence (If any)</p>	
6	Roundhay		<p>APPLICATION TO VARY A PREMISES LICENCE HELD BY ROUNDHAY PARK, PRINCESS AVENUE, ROUNDHAY, LEEDS 8</p> <p>To consider a report by the Chief Officer Elections and Regulatory which sets out details of an application which seeks a variation to increase the capacity of the existing premises licence of 19,999 to a capacity of 79,999 at Roundhay Park, Princess Avenue, Roundhay, Leeds 8</p> <p>(Report attached)</p>	1 - 80
7			<p>LICENSING COMMITTEE WORK PROGRAMME</p> <p>To consider the contents of the Licensing Committee Work Programme for 2019/20.</p> <p>(Copy attached)</p>	81 - 82
8			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Friday, 24th May 2019 at 10.30am in the Civic Hall, Leeds.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	
2				
a)				
b)				



Report of the Chief Officer Elections and Regulatory

Report to the Licensing Committee

Date: 21st May 2019

Subject: Application to vary a premises licence held by Roundhay Park, Princess Avenue, Roundhay, Leeds.

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This is an application to vary a premises licence, made by Leeds City Council, for Roundhay Park, Princess Avenue, Roundhay, Leeds.
2. The variation is made to increase the capacity of the existing premises licence of 19,999 to a capacity of 79,999.
3. The application has attracted representations from other persons.

Recommendations

4. As the application is to increase the licence to allow for a capacity greater than 30,000 persons, the Licensing Committee are required to determine this application.

1.0 Purpose of this Report

- 1.1 To advise Members of an application made under section 34 of the Licensing Act 2003 ("the Act") to vary a premises licence in respect of the above named premises.

2.0 Background Information

2.1 An application for the grant of a premises licence for Roundhay Park was first received in December 2006. This was a new application in order to permit events to be held in the Park throughout the year at a capacity of 89,999 persons.

2.2 The application was for the sale of alcohol between and provision of regulated entertainment as follows:

Sale by Retail of Alcohol	
Monday to Saturday:	10:00 – 23:00
Sunday:	12:00 – 22:30

Regulated Entertainment	
Everyday:	08:00 – 23:00

2.2 The application was assessed by the responsible authorities and attracted representations from the Environmental Protection Team and the West Yorkshire Police.

2.3 To satisfy responsible authority concerns the applicant agreed to provide a Noise Strategy Plan, a Litter and Waste Management Plan, a Risk Assessment and Event Management Plan for all licensed events.

2.5 The application was granted as applied for, with a capacity of 89,999 persons. The measures agreed with Responsible Authorities were attached as conditions to the licence.

2.6 The Park was last used for a large capacity event in 2006.

2.7 Application was made in March 2007 to vary the premises licence. This application was to extend the hours for the supply of alcohol and certain forms of regulated entertainment from 08:00 until 00:00 and to add Late Night Refreshment to the operating schedule. The application also included a reduction of the capacity to 19,999.

2.8 The application attracted representations from the West Yorkshire Police and the Environmental Protection Team on the grounds of the prevention of crime and disorder, public safety and the prevention of public nuisance. Once again measures were agreed with these responsible authorities to satisfy their concerns. The application also attracted representations from concerned members of the public.

2.9 The public representations were heard before the Licensing Sub Committee, which agreed to the grant of the application but with a reduction of the terminal hour for regulated entertainment activities until 23:00hrs.

2.10 The existing licence provides for a 19,999 capacity, and the licence details may be found at **Appendix A**.

3.0 The Application

- 3.1 The application is made by Leeds City Council Parks & Countryside.
- 3.2 The application is to increase the capacity from 19,999 to 79,999 to facilitate large scale events.
- 3.3 Following dialogue with the applicant it is confirmed that the application is solely to accommodate a concert to be held in the Park on the 16th and 17th August 2019. Following this event the intentions are to apply for a further minor variation to revert the licence back to the 19,999 capacity.
- 3.4 A copy of the application form is attached at **Appendix B**.

4 The operating schedule

- 4.1 The applicant proposes to promote the licensing objectives by taking the additional steps identified in the operating schedule at Part M of the application form. This includes working through the Safety Advisory Group, and measures to reduce impact on residents including the distribution of information and a designated phone line to an onsite officer.
- 4.2 In support of the application the applicant has provide a noise management statement to inform the Licensing Sub Committee and stakeholders of the arrangements that the licensee would utilise to reduce noise impact to local residents during events taking place at Roundhay Park. Members attention is drawn to a copy of this report at **Appendix C**.
- 4.3 The application did attract concerns from responsible authorities, namely the Licensing Authority and Planning Authority (Building Control) in terms of public safety for the area of the Park known as Hill 60.
- 4.4 Following dialogue and an onsite meeting the applicant has agreed to carry out repair works to the Hill 60 steps before the event taking place, and to include the following additional measures in the operating schedule:

For all events incorporating the area known as Hill 60 and Hill 60 stairway a specific risk assessment shall be produced prior to eachevent. Each risk assessment shall be comprehensive and address as a minimum, anticipated crowd numbers, direction of flow, hours of operation/lighting, audience profile, wet weather, possible need for supplementary hand railing, and stewarding.

The specific risk assessment for Hill 60 and Hill 60 stairway shall be submitted for comment to Leeds City Council Parks and Countryside who will in turn submit to Leeds City Council Building Services and the Safety Advisory Group for Leeds for scrutiny at least 90 days prior to each event. Any recommendations identified by Leeds City Council Building Services shall be carried out to its satisfaction prior to the event taking place.

5 Location

- 5.1 A map which identifies the location of this premises is attached at **Appendix D**.

6 Representations

- 6.1 Under the Act representations can be received from anyone but must be relevant to one or more of the licensing objectives:

- The prevention of crime & disorder
- Prevention of public nuisance
- Public safety
- Prevention of Children from harm

and must not be repetitious, frivolous or vexatious.

Representations from Responsible Authorities

- 6.2 There are no representations from responsible authorities to this application. The only concerns raised by responsible authorities is that set out at 4.2 above, and has been satisfactorily resolved through the applicant amending the operating schedule to incorporate the wording as set out at 4.3.
- 6.3 The event planning has, and will continue to be subject to multi-agency meetings through the Safety Advisory Group.

Other representations

- 6.4 The application has attracted representations from members of the public (described as 'other persons' in the Act).
- 6.5 Entertainment Licensing is in receipt of twenty individual letters in opposition to the application. Such representations set out concerns for the negative impact of large scale events on the local area under the public nuisance, crime and disorder and public safety objectives.
- 6.6 Entertainment Licensing is in receipt of one letter in support of the application under the prevention of public nuisance objective.
- 6.7 Copies of the representations may be found at **Appendix E and F** respectively. For the purpose of protecting personal data these copies have had personal information redacted. Unredacted copies will be available at the meeting for Members assistance if required.

7 Corporate Considerations

7.1 Consultation and Engagement

- 7.1.1 The application has been subject to the statutory consultation process involving a newspaper advertisement and public notices displayed around the site for 28 days. The public consultation period ran between the 22nd March and the 18th April 2019.
- 7.1.2 Ward Members of Roundhay and the surrounding wards have been notified of the application.
- 7.1.3 Responsible Authorities have been served with copies and consulted on the application.

7.1.4 The applicant has advised that it is their intention to engage with those persons who have submitted representation to address the matters raised in their representations.

7.2 Equality and Diversity/Cohesion and Integration

7.2.1 At the time of writing this report there were no implications for equality and diversity.

7.3 Council Policies and City Priorities

7.3.1 The premises licence was originally granted in 2006 in accordance with the Licensing Act 2003 and the Council's Statement of Licensing Policy (Licensing Act 2003).

7.3.2 The licensing regime contributes to the following outcomes as set out in the Best Council Plan 2015-20:

- Supporting economic growth and access to economic opportunities
- Keeping people safe from harm
- Supporting communities, raising aspirations
- Hosting world class events in Leeds City Council supporting a resilient, inclusive, cultural and creative sector

7.4 Resources and Value for Money

7.4.1 There are no resource implications to the licensing authority. The variation application was subject to an fee as prescribed under the Licensing Act 2003.

7.5 Legal Implications

7.5.1 There are no legal implications known to the Council in terms of its responsibilities held under the Licensing Act 2003.

7.6 Risk Management

7.6.1 The Event Management Plan and all aspects of the event are taken through the Safety Advisory Group/Multi Agency process.

8 Options available to Members

8.1 The licensing committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- Grant the variation as requested.
- Grant the variation whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Reject the whole or part of the application.

8.2 Members of the licensing committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives and relevant to the application.

9 Background papers

- Guidance issued under s182 Licensing Act 2003
- Statement of Licensing Policy



Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Leeds City Council (insert name(s) of applicant) **being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

Premises licence number 02252	
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Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Roundhay Park Princes Ave	
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Post town Leeds	Post code LS8 1DE
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Telephone number of premises (if any)	0113 3786002
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Non domestic rateable value of premises	£ NIL
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Part 2 – Applicant Details

Daytime contact telephone number	01133786002
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Email address (optional)	eventsinparks@leeds.gov.uk
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Current postal address if different from premises address	Civic Hall
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Post Town

Leeds

Postcode

LS1 1UR

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes No

If not, from what date do you want the variation to take effect?

Day	Month	Year

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

Yes No

Please describe briefly the nature of the proposed variation (please read guidance note 2)

Roundhay Park is a City park providing a facility for the people of Leeds. The park is owned and managed by Leeds City Council Parks and Countryside Service.

The park is open to the public 365 days a year and consists of open grass areas, sports pitches, two lakes, woodland, tennis courts, sports court, children's play areas, bowling green etc (please see attached plan).

Roundhay Park has been an iconic venue for large events throughout the years. In addition, it provides a vital function for community groups and charities looking to host events to raise funds. All events wanting to use Roundhay Park are subject to our application process and our Health and Safety procedures and where applicable Leeds Safety Advisory Group.

This application is to increase the capacity of the licensable events from 19,999 to 79,999. In 2006 Roundhay Park held a license for 79,999, however, it decreased due to the lack of demand for large-scale events.

If your proposed variation would mean that 5 000 or more people are expected to attend the premises at any one time please state the number expected to attend

79'999

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful

Please tick all that apply

Provision of regulated entertainment

- a) play (if ticking yes, fill in box A)
- b) films (if ticking yes fill in box B)
- c) indoor sporting events (if ticking yes fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e) (f) or (g) (if ticking yes fill in box H)

Provision of late night refreshment (if ticking yes fill in box I)

Sale by retail of alcohol (if ticking yes fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)
Tue			
Wed			Non standard timings Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left please list (please read guidance note 7)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	X
Mon			Please give further details here (please read guidance note 5)	
Tue			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)	
Wed				
Thur			Non standard timings Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left please list (please read guidance note 7)	
Fri				
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur						
Fri				Non standard timings Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left please list (Please read guidance note 7)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur						
Fri				Non standard timings Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left please list (please read guidance note 7)		
Sat						
Sun						

G

Performance of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 5)			
Mon						
Tue			State any seasonal variations for the performance of dance (please read guidance note 6)			
Wed						
Thur			Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left please list (please read guidance note 7)			
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing			
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 5)			
Mon						
Tue			State any seasonal variations for the entertainment of a similar description to that falling within (e) (f) or (g) (please read guidance note 6)			
Wed						
Thur			Non standard timings Where you intend to use the premises for the entertainment of a similar description to that falling within e) f) or g) at different times to those listed in the column on the left please list (please read guidance note 7)			
Fri						
Sat						
Sun						

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed				State any seasonal variations for the provision of late night refreshment (please read guidance note 6)	
Thur					
Fri				Non standard timings Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left please list (please read guidance note 7)	
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 9)	On the premises	
Day	Start	Finish		Off the premises	
Mon			State any seasonal variations for providing dancing facilities (please read guidance note 6)	Both	
Tue					
Wed					
Thur				Non standard timings Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left please list (please read guidance note 7)	
Fri					
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	Non standard timings Where you intend to open the premises to be open to the public at different times from those listed in the column on the left please list (please read guidance note 7)
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick ✓ yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 11)

Leeds City Council, Parks and Countryside has an application process that requires all those requesting to use one of our green spaces completes 130 days prior to their event date
In order to be granted permission the event organiser must provide us with assurances that they have adhered to the license conditions and current event legislation by submitting a suite of appropriate Health and Safety documentation
All events that are held in Leeds are subject to a Safety Advisory Group (SAG) which works in partnership with emergency services and professional bodies to discuss all aspects relating to the event and offer appropriate guidance

b) The prevention of crime and disorder

Localised crime and disorder within the park perimeter is dealt with by the park management, park rangers and partnerships with local neighbourhood policing team
However event organisers utilising the park are required to implement a process to address any crime and disorder
For large ticketed events there will be conditions of entry that will be available upon purchasing a ticket On the day of the event these conditions will be clearly displayed at the entrance gates and will be enforced by the events chosen accredited security company and a search policy may be implemented and have CCTV in operation
The security company would then be responsible throughout the day to ensure that the conditions of entry and the sites premises license are adhered to This is likely to require the security provider and event organiser working in partnership with local Policing networks
These procedures will need to be clearly documented within their event security plans and disseminated to all and will form part of the documents submitted to SAG for comments

c) Public safety

Public safety at events is paramount and as land owners it is our responsibility to ensure that the event organisers using our land has taken all aspects of public safety in to consideration Leeds City Council, Parks and Countryside are key members of the SAG
The nature of the SAG ensures that they are able to offer event organisers professional advice to event organisers of best practice for all aspects of event health & safety
The purpose of this is to

- To promote high levels of safety and welfare
- to ensure events cause minimal adverse impact to the community
- To encourage cooperation and coordination between relevant agencies so that events are safe and successful

Event organisers are requested to provide to Parks and Countryside and SAG a suite of documents such as Event Safety Management Plan Risk Assessments Medical plan, Adverse weather plan, along with other plans mentioned in B, D, E
Within the body of these documents we would expect to see details of competent contractors procured to undertake specialist task evacuation procedures and details of what happens should there be an incident
Where the sale of alcohol takes place the Designated Premises Supervisor (DPS) will implement a check 25 policy as minimum ensure that all spirits and measures are made available that prices are clearly displayed and that all staff serving alcohol are doing so under the authorisation of the DPS
As part of the SAG process all events are shared with partner agencies such as West Yorkshire Police, Yorkshire Ambulance Service and West Yorkshire Fire Service etc
These partners will be able to advise on any intelligence in relation to the event that would in turn require counter terrorism measures implementing levels of medical provision and fire obligations

d) The prevention of public nuisance

Parks and Countryside host a number of events already at Roundhay Park and have created links within the local community
These links help us disseminate information about upcoming events and the impact that may have on the wider community
For the larger events advance signage is implemented and we distribute letters to local residents providing information of the event and its operational times we have a designated telephone number enabling local residents to get in touch with an onsite Officer who can address any issues
Events will not be permitted to operate outside of licensed hours and will have follow the noise levels recommended by Leeds City Council Environmental Health it is anticipated that this will be undertaken by a contracted provider and outlined within a noise management plan
It is likely that most events will require traffic management of some form a plan will be devised by the event organisers, Leeds City Council Highways, site managers and event contractors with a view to managing event traffic, while trying to reduce the impact to local residents This will form part of a traffic management plan
The event organiser's security company will also play a key role in reducing the any public nuisance, which will be outlined within their security plan
All of the above plans will also form part of the suite of documents submitted to SAG for comment

e) The protection of children from harm

Where children are present event organisers are required to provide provision to manage all children's activities and dispensing of adequate care should it be needed? All those in direct contact with children will be requested to hold an up to date Disclosure and Barring Service check
Services would ordinarily be a lost children / welfare area that is managed by competent professionals who have a documented process for handing any children who are lost or vulnerable
All children's activities will be operated by suitable contractors who are able to provide the required assurances and documentation
The events will operate a check 25 policy, so no one under the age of 18 will be able to purchase alcohol

Please tick ✓ Yes

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (See guidance note 13) **If signing on behalf of the applicant please state in what capacity**

Signature



Date 20th March

Capacity Assistant Carnival & Events Manager

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14) If signing on behalf of the applicant please state in what capacity

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)



Post town Leeds

Post code



Telephone number (if any)



If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Notes for guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003

- 1 You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy
- 2 Describe the premises for example the type of premises its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises
- 3 In terms of specific regulated entertainments please note that
 - Plays no licence is required for performances between 08 00 and 23 00 on any day, provided that the audience does not exceed 500
 - Films no licence is required for 'not-for-profit' film exhibition held in community premises between 08 00 and 23 00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises and (b) ensures that each such screening abides by age classification ratings
 - Indoor sporting events no licence is required for performances between 08 00 and 23 00 on any day provided that the audience does not exceed 1000
 - Boxing or Wrestling Entertainment no licence is required for a contest, exhibition or display of Greco-Roman wrestling or freestyle wrestling between 08 00 and 23 00 on any day provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event
 - Live music no licence permission is required for
 - a performance of unamplified live music between 08 00 and 23 00 on any day on any premises
 - a performance of amplified live music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day in a workplace that is not licensed to sell alcohol on those premises provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance from a person who is responsible for the premises
 - a performance of amplified live music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school or (iii) the health care provider for the hospital
 - Recorded Music no licence permission is required for
 - any playing of recorded music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises provided that the audience does not exceed 500

- any playing of recorded music between 08 00 and 23 00 on any day, in a church hall, village hall, community hall, or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises
 - any playing of recorded music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority, or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital
 - Dance no licence is required for performances between 08 00 and 23 00 on any day, provided that the audience does not exceed 500 However a performance which amounts to adult entertainment remains licensable
 - Cross activity exemptions no licence is required between 08 00 and 23 00 on any day, with no limit on audience size for
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days
- 4 Where taking place in a building or other structure please tick as appropriate (indoors may include a tent)
 - 5 For example the type of activity to be authorised if not already stated and give relevant further details for example (but not exclusively) whether or not music will be amplified or unamplified
 - 6 For example (but not exclusively) where the activity will occur on additional days during the summer months
 - 7 For example (but not exclusively) where you wish the activity to go on longer on a particular day e.g. Christmas Eve
 - 8 Please give timings in 24 hour clock (e.g. 16 00) and only give details for the days of the week when you intend the premises to be used for the activity
 - 9 If you wish people to be able to consume alcohol on the premises please tick on the premises If you wish people to be able to purchase alcohol to consume away from the premises please tick off the premises If you wish people to be able to do both please tick both
 - 10 Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises for example (but not exclusively) nudity or semi-nudity films for restricted age groups or the presence of gaming machines
 - 11 Please list here steps you will take to promote all four licensing objectives together
 - 12 The application form must be signed
 - 13 An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so

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Details of premises licence

For: Roundhay Park



This document provides details of the premises licence issued to the stated premises and is not a licence itself.

Licence number:	PREM/02252/V01
Premises the licence relates to:	Roundhay Park, Princess Avenue, Roundhay, Leeds
Date licence first effective:	22nd February 2006
Date current version effective from:	21st May 2007
Licensable activities authorised by the licence:	
Sale by retail of alcohol Every Day	08:00 - 00:00
Provision of late night refreshment Every Day	23:00 - 00:00
Performance of a play Every Day	08:00 - 23:00
Exhibition of a film Every Day	08:00 - 23:00
Indoor sporting events Every Day	08:00 - 23:00
Boxing or wrestling entertainment Every Day	08:00 - 23:00
Performance of live music Every Day	08:00 - 23:00
Performance of recorded music Every Day	08:00 - 00:00
Performance of dance Every Day	08:00 - 00:00
Entertainment similar to live music, recorded music or dance Every Day	08:00 - 00:00

Opening hours of the premises:

Everyday

00:00 - 23:59

Premises licence holder(s):

Leeds City Council, Civic Hall, Leeds, LS1 1UR

Designated premises supervisor:

Mr David Lawrence Morgan

Access to the premises by children

Access to the premises by children is unrestricted

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
 - a. By the British Board of Film Classification (BBFC,) where the film has been classified by the Board, or
 - b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or,
 - c. where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.
5. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);

- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
7. Conditions Effective from 1st October 2010
8. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
 - b. an ultraviolet feature.
9. The responsible person must ensure that -
- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;

- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Embedded Restrictions

Annex 2 – Conditions consistent with the operating schedule

Additional details in respect of licensable activities authorised by this licence

Sale by retail of alcohol

Non standard timings: None

Provision of late night refreshment

Location of activity: Both indoors and outdoors

Further details: Some events may require catering. E.g. film screenings

Performance of a play

Location of activity: Both indoors and outdoors

Further details: Plays may be performed outdoors in the park, or within a specially constructed temporary structure. i.e. a marquee.

Exhibition of a film

Location of activity: Both indoors and outdoors

Further details: Films would be shown outdoors, within Roundhay Park or within a specially constructed structure, i.e. a marquee.

Seasonal variations: It is anticipated that these events would usually take place in the summer months.

Indoor sporting events

Further details: Indoor sporting events would take place within a specially constructed temporary structure. i.e. a marquee.

Boxing or wrestling entertainment

Location of activity: Both indoors and outdoors

Further details: Boxing or Wrestling entertainment would likely take place within a specially constructed temporary structure. i.e. a marquee.

Performance of live music

Location of activity: Both indoors and outdoors

Further details: Live music could be performed outdoors or take place within a specially constructed temporary structure. i.e. a marquee. Music would be amplified.

An example of an event that would play live music is the Leeds Mela.

Seasonal variations: These events may take place at any time of year.

Performance of recorded music

Location of activity: Both indoors and outdoors

Further details: Recorded music could be played outdoors or take place within a specially constructed temporary structure. i.e. a marquee. Music would be amplified.

An example of an event that would play recorded music is the Leeds Mela.

Seasonal variations: These events may take place at any time of the year.

Performance of dance

Location of activity: Both indoors and outdoors

Further details: Performances of Dance could take place outdoors or indoors within a specially constructed temporary structure. i.e. a marquee.

An example of an event that may have performances of dance is the Leeds Mela.

Entertainment similar to live music, recorded music or dance

Location of activity:	Both indoors and outdoors
Description of entertainment:	Non-animal circuses, fashion shows, festivals and exhibitions.
Further details:	Any of the above entertainment could be performed outdoors or take place within a specially constructed temporary structure. i.e. a marquee.
Seasonal variations:	The Circuses usually perform from Spring through to Autumn. Other events may take place at any time of year.

Conditions consistent with the operating schedule relating to the licensing objectives

The prevention of crime and disorder

10. A Supervisors Register will be maintained at the licensed premises, showing the name, addresses and up-to-date contact details for the DPS and all personal licence holders.
11. The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorized officer.
12. The Licensee will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
13. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty (verified by the individual's signature).
14. The daily Record Register will be retained for a period of twelve months from the date of the last entry.
15. Security staff/ designated supervisors will be familiar with the premises policy concerning, admission, exclusion and safeguarding of customers whilst in the premises.
16. The Licensee will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour and ejections from the premises.
17. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and numbers of any police officers attending, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

18. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
19. A policy for searching patrons at the entrance to premises will be adopted.
20. The Licensee will inform West Yorkshire Police of any search resulting in a seizure of drugs or offensive weapons.
21. A suitable receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police.
22. Notices will be displayed at the entrances of the premises which state:
 - a search will be conducted as a condition of entry to premises;
 - incidents of crime and disorder will be reported to the police;
 - entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent;
 - entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances
23. The premises will be linked to West Yorkshire Police (and other venues in the area/scheme) by means of Mobile Phone and Air waves radio's.
24. Such communication link will be kept in working order at all times.
25. The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.
26. Any police instructions or directions given via the link will be complied with whenever given.
27. All incidents of crime or disorder will be reported via the link to an agreed police contact point.
28. The licensee will adopt a proof of age scheme which is approved by WYP and West Yorkshire Trading Standards (WYTS).
29. The licensee's staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.
30. The licensee's staff will ask for evidence from any person appearing to be under the age of 18 who attempts to purchase alcohol at the premises.

31. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
32. The licensee will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
33. Plastic or toughened glasses/bottles will be used in all outdoor areas.
34. Plastic or toughened glasses or bottles will be used when requested by West Yorkshire Police (e.g. football match days).
35. The licensee will ensure that customers who commit acts of anti-social behaviour are removed from the premises. Such customers will be excluded from the premises if further incidents occur.
36. The licensee will comply with the agreed protocols of the local pubwatch scheme(s) or trade body where unilateral banning orders are implemented.
37. The licensee will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The Licensee or DPS will ensure that staff receive training on the policy.
38. At least thirty minutes will be allowed between the final sales of alcohol and closing the premises. The DPS will permit customers to finish their drinks and leave the premises in an orderly manner.
39. The Licence Holder shall give written notice to be held at the site no later than 120 days prior to the event to Leeds City Council Licensing Department, West Yorkshire Police, West Yorkshire Fire and Rescue Service and West Yorkshire Ambulance Service. No event shall be held if less than such notice is given unless notice is waived by the above parties. 'Event' shall include any galas, fetes or other events and shall include any occasions on which entertainment whether live or recorded. It shall also include any event where alcohol is for sale.
40. The Licence Holder will ensure that an event specific Event Management Plan (EMP) is received by each responsible authority and the Licensing Authority. The Licence Holder will ensure that the EMP is received at least 90 days prior to each event.
41. The EMP shall be accompanied by detailed gridded plans, identifying the licensed area, all fencing, access and exit routes, permanent and temporary structures, barriers, lighting points, CCTV camera points, toilet and refreshment facilities, concession units, first aid points, hill gradients and steps, the layout of any backstage area and the base of the organiser.
42. Where identified the Premise Licence Holder will convene multi-agency meetings.
43. If requested by the Police, Fire or Ambulance Service, a final inspection meeting shall be held at the site on a date and time to be determined by the responsible authorities.

The Premise Licence Holder will not permit the admittance of the public to specific licensed areas until agreements have been reached by the relevant responsible authorities.

44. The Premise Licence Holder must make adequate provisions for monitoring the number of persons entering the licensed site and any marquee/s. The arena shall not exceed the number of persons as determined by the relevant responsible authorities.
45. The Premise Licence Holder shall arrange for the attendance at every event of as many Police Officers within the site and its environs as the Police consider adequate to secure orderly and decent behaviour within the event site and its environs. (We recognise that many of the smaller events will require no police attendance).

Public safety

46. A written risk assessment will be kept which covers all activities which affect the health and safety of members of the public. This will include the noise levels to which the public are to be exposed and information will be provided for the public via signage at the entrance. The assessment will be produced for inspection at the request of an authorised officer.
47. The capacity of the premises is subject to the nature of the event, but at all time should not exceed **19.999**
48. The Licensee will adopt at the premises written policies and procedures on:
 - Entry and egress to the premises (including monitoring of any capacity limit)
 - Evacuation of the premises

The Licensee will ensure staff are trained on these measures, and all other matters relating to the safety of the public.
49. Appropriately trained staff will be provided to oversee general safety within the premises, and these will be provided to minimum of one member of staff per 250 occupancy or part thereof, in accordance with the occupancy figure.
50. The Licensee will have a written procedure for crowd control and management. All staff will be instructed in the operation of the procedure. The policy will be available for inspection at the request of an authorised officer.
51. All exit doors will be accessible, open easily, and exit routes will be maintained.
52. Safety checks, including doors, will be undertaken before opening to the public and a record kept of inspections.
53. Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.

54. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
55. All equipment with which the public may have contact, will be maintained, stored and operated in a safe manner. Appropriate maintenance and test records will be kept and be available for inspection by an authorised officer.
56. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.
57. Portable electrical appliances including those brought in temporarily onto the premises will be checked on a regular basis by a suitably trained and competent person to ensure they are in a safe condition. Records will be kept of these checks. These will be made available at the request of an authorised officer.
58. Temporary electrical wiring and distributions will be inspected by a suitable qualified and competent person before they are put into use. An inspection record/certificate will be retained for inspection by an authorised officer.
59. The Licensee will install and maintain electrical emergency lighting. The source of supply for this lighting will be separate from that for the general lighting. The emergency lighting will be positioned in areas agreed with the WYFRS. These areas will include passages, corridors, ramps and stair cases. The emergency lighting will allow individuals to see their way out of the premises without the aid of general lighting. The emergency lighting will illuminate all the provided exit notices.
60. The emergency lighting will perform on a complete failure of the normal lighting in a manner agreed with WYFRS. The emergency lighting will meet the British safety standards stipulated by WYFRS.
61. The Licensee will provide to the satisfaction of WYFRS exit sign boxes lit by both primary and emergency lighting. These exit sign boxes will be placed in positions agreed with WYFRS. The size, illumination and design of the sign(s) will be agreed with WYFRS.
62. Exit doors will be provided with external primary and emergency lighting points to the satisfaction of the WYFRS. The design of external fire escape route will be to the satisfaction of WYFRS.
63. The siting, number, fire rating and standard of fire extinguishers will be agreed with WYFRS prior to installation and will comply with that agreement at all times.
64. All curtains and drapes in the premises will be fire retardant and to the satisfaction of WYFRS. Certificates of compliance to the relevant British Standards will be available for inspection by an authorised officer.
65. Fabric, foliage and decoration will be constructed from materials to the satisfaction of the WYFRS. Certificates of compliance to the relevant British Standards will be available for inspection by an authorised officer.

66. The filling materials used in the furnishings will be combustion modified foam or other material to the satisfaction of WYFRS. Evidence of compliance to the relevant British Standards will be available for inspection by an authorised officer.
67. Any wall coverings at the premises or on escape routes will be to the satisfaction of the WYFRS. Evidence of compliance to the relevant British Standards will be available for inspection by an authorised officer.
68. At the request of an authorised officer the Licensee will produce certification of any building works carried out at the premises. (This will be in the form of a building regulations completion certificate issued by the local authority or an approved inspector.)
69. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips. Trips and falls.
70. Regular safety checks of guardings to fires and open flames will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour.
71. Safety checks will be recorded and made available for inspection at the request of an authorised officer.
72. The risk of scald and burns to the public from hot food and drink preparation will be assessed and a procedure implemented.
73. Hot food and drink preparation will be isolated or shielded from members of the public to prevent risk of scalds or burns to them.
74. Suitably trained First Aid Staff will be provided at all times when the premises are open.
75. An appropriately qualified medical practitioner will be present throughout any sporting entertainment.
76. Adequate and appropriate First Aid equipment and materials will be available on the premises.
77. A written procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
78. A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.
79. No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.
80. Fireworks or pyrotechnics will not be used without prior written notification to WYFRS.

81. The Licensee will ensure that there is a procedure for the safe evacuation of disabled persons.
82. Staff will be trained in the procedure and a record kept of such training.

The prevention of public nuisance

83. No nuisance will be caused by noise or vibration emanating from the premises from external plant or equipment.
84. If required a noise report will be provided to Environmental Health Services. The premises supervisor will also identify in conjunction with Environmental Health Services any noise sensitive premises in the location.
85. The Licensee will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.
86. The Licensee will ensure all lighting in the premises is of a suitable intensity and positioning. All lighting on or at the premises will be operated in a manner which will not cause a nuisance to nearby properties.
87. The Licensee will operate to a written statement of how potential littering will be prevented. This statement will describe the sources of litter which may arise from the business. E.g. cigarette ends from queuing people, chewing gum, food wrappers, and will include:
 - The steps proposed to prevent the litter occurring;
 - The steps to be taken to remove litter should prevention not succeed;
 - who will be responsible;
 - Methods proposed to evidence that these steps have been undertaken.
88. The licensed premises will store and dispose of business waste correctly and legally. The premises supervisor will ensure that the waste is prevented from seeping or spilling from where it is stored.
89. The premises will have an adequate supply of litter bins. Notices requiring customers to use the litter bins will be displayed prominently at the premises. Litter bins will be emptied regularly.
90. The Licensee will ensure all materials used to promote or market the premises are displayed lawfully. The Licensee will take measures to encourage agents, servants, employees or any party acting on his/her behalf to display promotional materials lawfully.
91. The Licensee will take reasonable steps to ensure that activities promoting or publicising his/her premises do not cause littering. The Licensee will take measures to remove such litter as and when it occurs.

92. After 23:00 hours all regulated entertainment to be provided only in marquees or other temporary structures.
93. The siting of such marquees and other temporary structures to be agreed with Leeds City Council Environmental Health Services.
94. After 23:00 hours noise from regulated entertainment to be inaudible inside the nearest noise sensitive premises.

95. **Noise**

A Noise Management strategy shall be provided to the satisfaction of Leeds City Council Environmental Health Services at least 90 days before the commencement of any event. The said strategy shall identify how noise arising from the holding of the event will be effectively controlled so as to prevent public nuisance and show full compliance with licence conditions and with the Code of Practice on Environmental Noise Control at concerts (published by the Noise Control Council ISBN 2900103515). This strategy shall include proposals for dealing with noise from:

- Regulated Entertainment
- Concessions including funfair rides
- Fireworks and other pyrotechnics
- How any over run will be prevented or controlled

Once agreed the contents of the strategy shall be followed throughout events.

96. A noise propagation test will be undertaken and completed in the morning prior to the start of any music event (Music event is defined as a concert or similar event where live or recorded music is performed by a solo or group of artists before an audience), or the day before the event. Appropriate control limits at the sound mixer position and adjustments to sound amplification equipment will be fixed as a result of the testing. The sound system will be configured and operated in a similar manner as intended for the event. The sound source used for test will be similar in character to the music likely to be produced for any major music event.
97. An independent noise consultant to assess the positioning of sound sources pre event and to monitor noise throughout the event must be present. Any testing of sound equipment will not take place before 10:00 hours and will last for a maximum of 2 hours on any one day. The noise consultant will be available throughout the duration of the event and will have complete authority to ensure licence compliance without interference from the Premise Licence Holder or any other party on behalf of the event and will have an on site team to monitor noise throughout the event. The noise consultant will maintain a noise log which will be available at all times for inspection by Leeds City Council or any other relevant agency.
98. Bottle banks, plant and machinery, food preparation, cleaning, waste collection and other activities that might generate noise will be carefully located as far as possible from residential properties and other noise sensitive properties.

99. **Litter**

A litter and waste management strategy will be provided to the satisfaction of Leeds City Council Environmental Health Services at least 90 days prior to the commencement of any event. The said strategy will identify:

- Location and number of containers
- Emptying and replacement schedule
- Steps to remove litter throughout the event
- Standby procedures to address any identified refuse accumulations, e.g. overflowing receptacles
- After event cleaning schedule
- Steps to prevent litter from being dropped offsite
- Arrangements for waste produced by traders
- Methods proposed to evidence that the above steps have been taken

Once agreed the contents of the strategy will be followed throughout the event.

100. **Light Pollution**

The Licensee will ensure all lighting in the premises is of a suitable intensity and positioning. All lighting on or at the premises will be operated in a manner which will not cause a nuisance to nearby properties.

101. **Smell/Odours**

Food vendors shall be so located and be operated in such a manner which will prevent unwanted odours causing a nuisance to persons in the immediate area or nearby properties.

Protection of children from harm

102. The Licensee will adopt a proof of age scheme which is approved by WYP and West Yorkshire Trading Standards.
103. The Licensee's staff will ask for evidence of age from any person appearing to be under the age of 18 who is attempting to purchase alcohol at the premises.
104. Signs will be provided informing customers that sales will not be made to under 18s, and that age identification may be required.
105. The Licensee will provide an adequate number of supervisors who can provide care for the children as they move from stage to dressing room etc, and to ensure that all children can be accounted for in case of an evacuation or an emergency.
106. The venue will be suitable to accommodate safely the numbers of children intended.
107. All supervisors and crew will receive instruction on the fire procedures applicable to the venue prior to the arrival of the children.

108. The Licensee will ensure that all special effects e.g. flashing lights, dry ice, smoke etc are suitable for the children involved in the performance.
109. Upon egress from the premises the Licensee will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.
110. Children will be restricted from viewing films in accordance with the recommendations of a competent body (Usually the British Board of Film Classification) or the Licensing Authority where the Licensing Authority is to make recommendations on the admission of children to films (i.e. instead of a film classification body) then the operator will submit the film to the authority 28 days before exhibition so as to provide sufficient time for the Licensing Authority to classify the film.
111. When a Licensing Authority has made a recommendation on the restriction of admission of children to a film, notices will be displayed both inside and outside the premises stating the classification of any film or trailer. Notices will follow the statutory Guidance suggested wording.
112. Immediately before each exhibition of a film which has been passed by the British Board of Film Classification, there should be a statement, for at least 5 seconds which reproduces the certificate of the Board; or for a trailer, then a statement approved by the Board indicating the classification of the film.
113. The Licensee will perform the necessary background checks including relevant police checks on all potential staff before offering them employment, The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.
114. The Licensee will ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.
115. The Licensee will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.

Annex 3 – Conditions attached after a hearing by the licensing authority

The prevention of crime and disorder

116. All those conditions previously agreed between the applicant and West Yorkshire Police would now be included within the new Premise Licence.
117. All the measures proposed by Leeds City Council Environmental Health Services and previously agreed by the applicant would now be included within the Premise Licence.

Leeds City Council

Parks and Countryside

Variation to Premises License – Roundhay Park.

Noise Nuisance

Submission 21st May 2019

Contents	
1	INTRODUCTION.
2	GUIDELINES.
3	RECOMMENDED NOISE CONTROL PROCEDURE.
3.1	PLANNING.
3.3	BEFORE THE EVENT.
3.5	DURING THE EVENT.
4	ADDITIONAL CONTROL ARRANGEMENTS.

Appendix 1

Code of Practice on Environmental Noise Control at Concerts.

1	INTRODUCTION
1.1	This submission is in support of a premises license variation for Roundhay Park, Leeds.
1.2	This submission has been written to inform the Licensing Committee and stakeholders of the arrangements that the licensee would utilise to reduce noise impact to local residents during events taking place at Roundhay Park.
1.3	After consultation with Leeds City Council Environmental Health Service officers and Leeds City Council Entertainment Licensing officers the adoption of the “Code of Practice on Environmental Noise Control at Concerts” will be utilised for the management of noise emanating from events taking place at Roundhay Park.
1.4	The Code of Practice (COP) is written by the Noise Council.
1.5	The purpose of the code is to give guidance on how such disturbance or annoyance can be minimised.
1.6	The code of practice was written by the Noise Council through a working party comprising specialists who are experienced in the particular problems that can arise with environmental noise control at concerts and similar events.
1.7	This policy to be utilised for all events that fall within the Premises License for Roundhay Park and are categorised as “Regulated Entertainment”.

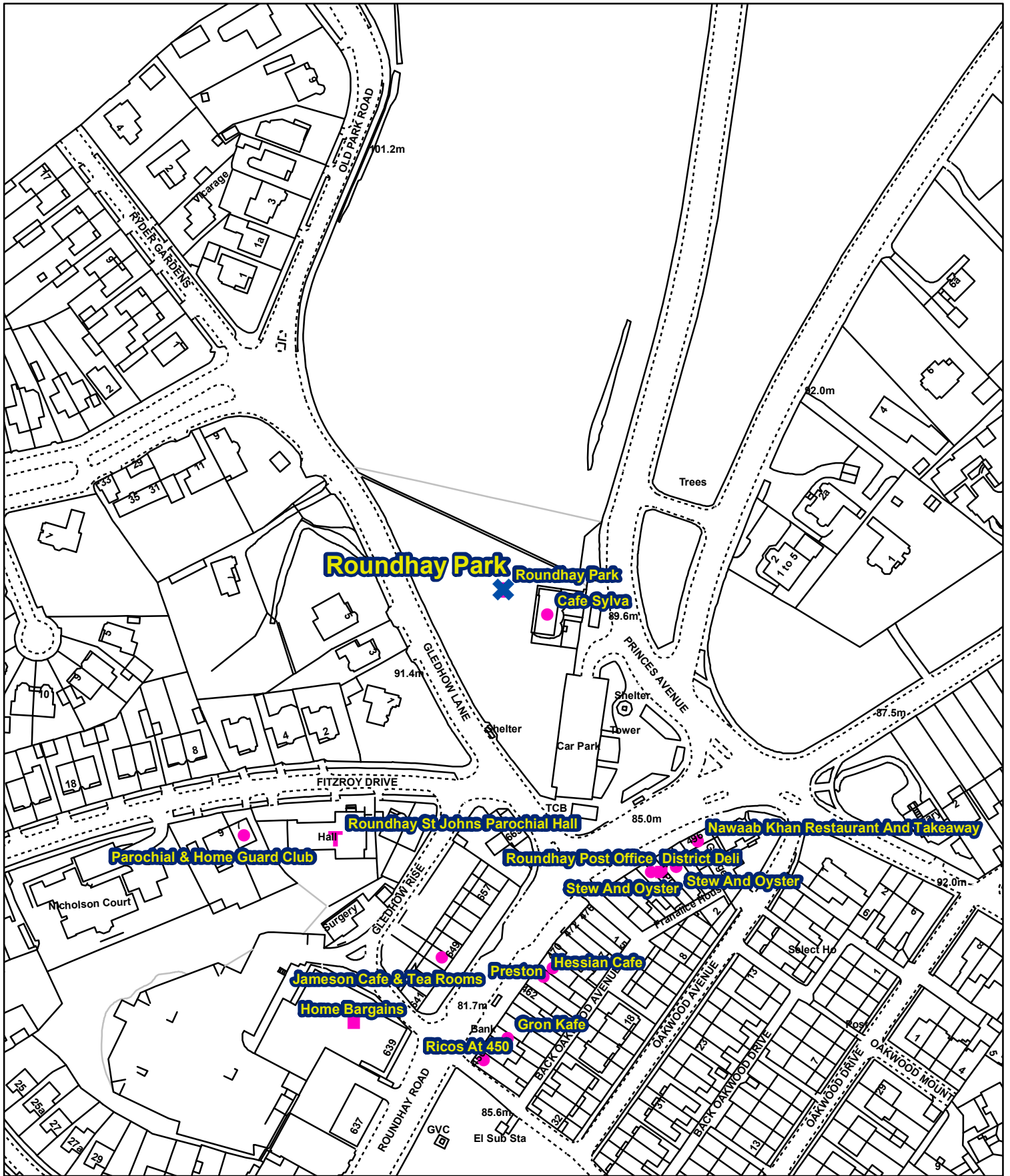
2	GUIDELINES
2.1	In respect of Roundhay Park, the COP classes the venue as an Other Urban Venue.
2.2	The definition of Other Urban Park is “An urban park or similar area which is not normally used for major organised events”.
2.3	To comply with the COP the noise levels, when assessed at the prediction stage or measured during sound checks or concert should not exceed 65dB(A) over a 15 minute period, 1 metre from the façade of any noise sensitive premises between the hours of 09:00 and 23:00.

3	RECOMMENDED NOISE CONTROL PROCEDURE
3.1	PLANNING
3.2	<p>The following planning will take place:</p> <ul style="list-style-type: none"> • Determine the sound propagation of the site. • Complete an appropriate background noise survey. • Check the viability of the event against relevant guidelines. • Licensee to give the Local Authority Safety Advisory Group notice of the proposed event within the SAG document submission deadlines.

	<ul style="list-style-type: none"> The local authority can therefore make use of the Licencing conditions and statutory powers to implement the Code of Practice.
3.3	BEFORE THE EVENT
3.4	<p>The following measures will take place:</p> <ul style="list-style-type: none"> Installation of loudspeaker system early enough to enable alignment and orientation to be optimised to reduce noise disturbance. Carry out a sound test prior to the event to ascertain the maximum level that can prevail at the monitoring positions to enable guidelines to be met.
3.5	DURING THE EVENT
3.6	<p>The following measures will take place</p> <ul style="list-style-type: none"> Advertise and operate an attended complaint telephone number through which noise complaints can be channelled. Parks and Countryside officers to monitor and answer any calls made to the hotline. This will enable an immediate response to the complaints by Parks and Countryside officers. Proven breaches of the permitted levels can then be adjusted through liaison with Parks and Countryside officers and event organisers. Establish a communication network between all those involved in noise control and the local authority (Parks and Countryside). Carry out noise monitoring within the venue and at pre-agreed noise sensitive locations.

4	ADDITIONAL CONTROL ARRANGEMENTS
4.1	Parks and Countryside to insist that the event organiser provide a Noise Management Plan, which will be submitted to Safety Advisory Group within the submission deadlines in accordance with the licencing conditions.
4.2	Parks and Countryside to provide and manage a dedicated noise complaint hotline and ensure that this is advertised locally.
4.3	Parks and Countryside to liaise with any noise complainants at a local level and liaise between complainants, the noise management consultant and event site.





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This map is based upon the Ordinance Survey's digital data with the permission of the Ordinance Survey on behalf of the controller of Her Majesty's Stationary Office

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Key	
	On licence
	Late night refreshment
	Off licence
	Other

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JW

(1)

Musson, Martyn

From: [REDACTED]
Sent: 26 March 2019 19:59
To: Entertainment Licensing
Subject: Roundhay Park - Proposed increase in capacity of large-scale events

Dear Sir or Madam,

As a resident of West Avenue in Roundhay, which faces and is adjacent to Soldier Field, I was appalled to read your notice regarding the proposal to increase the capacity of large-scale events in Roundhay Park by a factor of four from 19,999 to 79,999.

I, THEREFORE, STRONGLY OPPOSE THIS APPLICATION.

My reasons are as follows: -

This is a residential area to which vehicle access is already difficult because of the road layout at the Oakwood and also because of the generally congested nature of the roads in this area.

We already have to contend with and endure numerous events and activities taking place in the park, all of which impact on the quality of life of local residents. I have in mind, for example, bonfire night, the Leeds Triathlon, circuses, funfairs, and food festivals, not to mention the 'toot toot' of the road train all day every weekend and school holiday. All of these involve noise, disruption and inconvenience to local residents.

And compounding this are all the illegal and anti-social activities which, in spite of raising these issues on numerous occasions with the police, parks department and the local councillors, are continuing unabated on and around West Avenue and Park Avenue, with no visible enforcement of the park and highway rules and regulations. These include: speeding and drag racing; drug dealing and consumption; littering; parking, driving and doing 'wheelies' on the grass of Soldier Field and in the car park adjacent to the lake; BBQs on Soldier Field burning patches of grass and with smoke drifting into the homes of nearby residents; people relieving themselves in the grounds of our homes; and motorhomes parking overnight near to our homes. On a sunny weekend it is absolute mayhem on West Avenue. Increasing the size and number of events will only make the situation even worse and, in all probability, make it quite intolerable for local residents.

I can only assume that Leeds City Council are making this application in order to run bigger events in the park from which to generate more income. However, this is being done at the expense of local residents and should not be allowed to go ahead. It would be far better if LCC were to address the issues pertaining to the current situation as outlined above.

Thank you for your kind attention.

Kind regards,

[REDACTED]

[REDACTED]



JW

PREM/02252/003

Musson, Martyn

From: [REDACTED]
Sent: 08 April 2019 13:47
To: Entertainment Licensing
Cc: [REDACTED]
Subject: Re: Planning

(2)

Thank you for your email

I can confirm I would like to object on the following issues

1. The Prevention of Crime and Disorder - I am concerned large scale events of this nature will result in increased crime and disorder where I live, close to the park.

I am particularly concerned that no limits to the number of events has been considered.

2. The Prevention of Public Nuisance - at other events eg the bonfire we have problems with noise, litter and parking. We also have the significant inconvenience of road closures.

3. Public Safety - the excess local parking causes risks to public safety by blocking access and visibility to drivers and pedestrians.

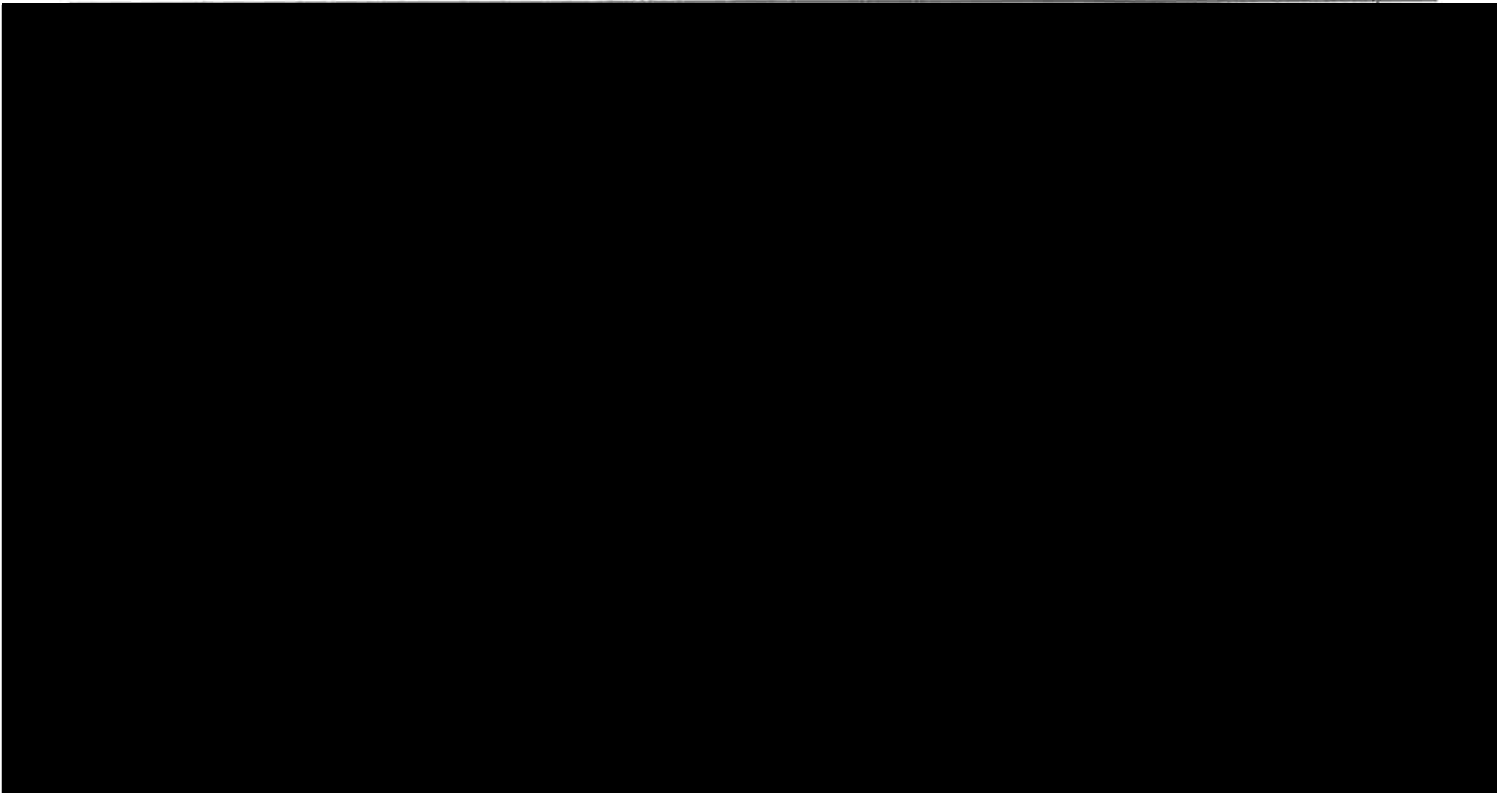
4. The Protection of Children from Harm - as above, this is a family residential area and the issues outlined above pose a risk to children.

Thank you

[REDACTED]

ENTERTAINMENT LICENSING
08 APR 2019
RECEIVED

Get [Outlook for iOS](#)



Obj

PREM/02253/003

Musson, Martyn

From: [REDACTED]
Sent: 07 April 2019 10:59
To: Entertainment Licensing
Subject: Objection to the changes to the events license in Roundhay Park

③

Not wishing to be a spoilsport and fully understanding the need to raise cash but I object to this open ended plan. I welcome some large events and indeed went to some years ago but they were infrequent and one never got the feeling that the main aim was to make money. Now the times are different and it is all about money so I have no doubt this council will do its best to promote this option once the license is obtained. This license should at least limit the numbers of times it can happen each year otherwise life will become intolerable for those of us who live locally and who cannot use our cars on the few times it currently happens with much smaller events. The level of litter after these events is intolerable also and is rarely properly adequately dealt with as it requires the street cleaning team to coordinate with the park staff, which doesn't seem to happen so even if the park gets sorted after these events the streets do not. In my opinion this license must be limited to no more than 12 events a year as no doubt the smaller ones will also continue and the impact on the park and the immediate community will be substantial.

Regards

[REDACTED]
Sent from my iPad

Sent from my iPad



0133

PREM/02252/003

Musson, Martyn

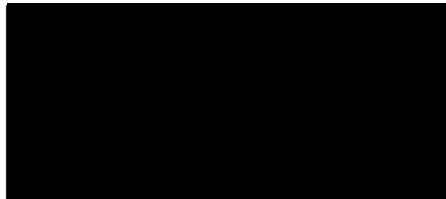
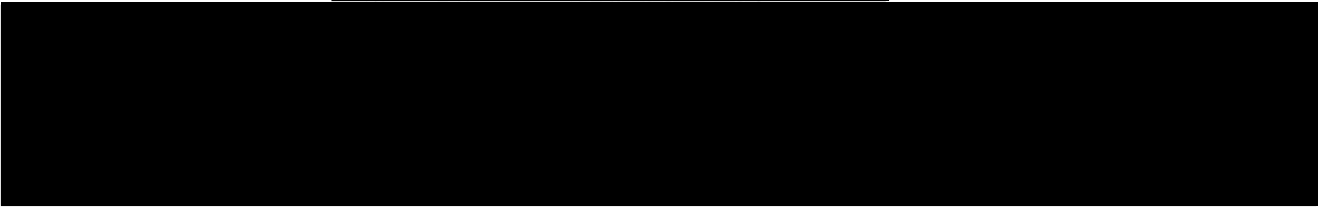
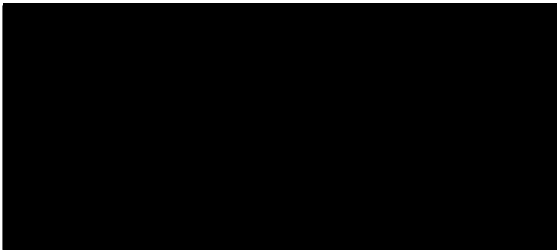
From: [REDACTED] ④
Sent: 07 April 2019 10:31
To: Entertainment Licensing
Subject: Application to increase capacity at Roundhay Park for events

I am writing to object to this application on the grounds that there is insufficient car parking currently at Roundhay Park and surrounding areas to cope with any further increase in demand by visitors.

[REDACTED]

Sent from my iPad

ENTERTAINMENT LICENSING
07 APR 2019
RECEIVED



5th April 2019

Entertaining Licensing Section,
Leeds City Council,
Civic Hall,
LEEDS. LS1 1UR

Dear Sir/Madam,

Roundhay Park: proposed increase in audience numbers

I have noted the proposal to increase the permitted audience numbers from 19 999 to 79 999, a fourfold increase presumably from past events such as Pop Concerts, Firework displays etc.

It would be useful to know how the Council proposes to deal with the increased traffic for the concert.

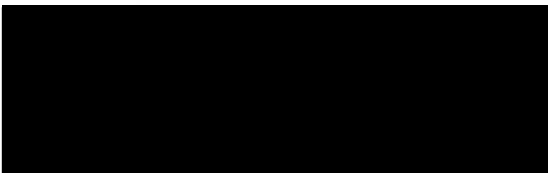
This raises concerns for adjoining properties access and safety from our past experiences, particularly the random parking of cars and crowd behaviour.

We live [redacted] and on such occasions, many people attending and seeking parking spaces would block our drive entrances and residents' access to and from their garages. Then vehicles would drive over the footpaths and park over our landscaped lawns leaving ruts and damage. This land is in joint ownership of the [redacted] and every one of the [redacted] for its upkeep and for landscape gardeners to maintain the landscape.

With subsequent Events and Bonfire Nights being moved away to Soldiers Field, including large areas of field car parking this problem diminished but the Notice of such a large increase of concert attenders, and the staging of the Pop Concert by Ed Sheeran which may have prompted this intention, our worries are raised and I, and on behalf of [redacted] request that if the large numbers are to be expected that the Council will arrange for parking and traffic control for those occasions. [redacted]

[redacted] Leeds.

Yours faithfully,



DEM/02252/003

White, Emma

From: [REDACTED]
Sent: 08 April 2019 16:48
To: Entertainment Licensing
Subject: Comment for variation

6

Entertainment Licensing Section,
Leeds City Council,
Civic Hall,
Leeds,
LS1 1UR

Dear Entertainment Licensing Section

RE: application for a 'Variation to increase capacity for Roundhay Park grounds for large scale events from 19,999 to 79,999'

I love that that Leeds City Council are looking for more large events to feature in Roundhay Park but I fear that it could become disruptive to those who live near to and use the park if made too frequent.

In principle, I do not object to the extension. However, the inconvenience is considerable especially with road closures, diversions, coning orders and the sheer volume of people to the park and surrounding areas. Having grown up with the large events of the Rollings Stones, Michael Jackson, Robbie Williams etc, I know that the benefits are also great as we have the pleasure of big names, big events and lots of prestige right on our doorstep.

As a resident that lives close to the park, I would like to request that some of this money from these events is reinvested back into the park and not left to the likes of volunteer groups to clear up afterwards or scabble around to find the funding. The fact that the volunteer group, Friends of Roundhay Park have had to find funding for tennis courts, children's playgrounds, gravel paths and left to clean up rubbish left around the park shows that there has been an under investment for many years in Roundhay Park.

I also implore you to look at minimising the amount of waste that is generated from these events as much of the rubbish that is created stays in the park for many years through careless discarding. Plastic free festivals should be demanded of any promoters who wish to use the park for events

I implore you to:

- Ensure that the number of large events (over 50,000 a year) is limited annually, minimising disruption to residents and visitors
- Earmark funding from the events for reinvestment back into the park
- Ensure a robust waste management strategy is in place.

Yours sincerely

[REDACTED]



W

PREM/02252/003

Musson, Martyn

8

From: [REDACTED]
Sent: 11 April 2019 09:14
To: Entertainment Licensing
Subject: Change to license Roundhay Park

Dear Sir/Madam

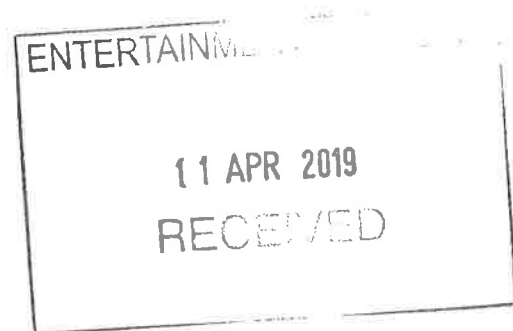
I wish to express my objection to the proposed changes regarding increasing the numbers that can attend functions at Roundhay Park.

As a person who lives very close to the park there are numerous reasons for my objection which includes the unimaginable congestion that the increase would involve and the health and safety issues that would accompany the unreasonable increase. Also I am concerned about the potential damage such an increase would cause to the park that so many of us enjoy. The local residents tolerate the inconvenience caused by large events at the moment such as concerts, triathlon and bonfire night but any further increase in numbers and larger events would be intolerable and I hope that you will consider the comments made in your final decision.

Yours sincerely

[REDACTED]

Sent from my iPhone



020

PREM/02252/003

Musson, Martyn

From: [REDACTED]
 Sent: 10 April 2019 02:41
 To: Entertainment Licensing
 Cc: [REDACTED]
 Subject: Proposed change to the events licence in Roundhay Park

9

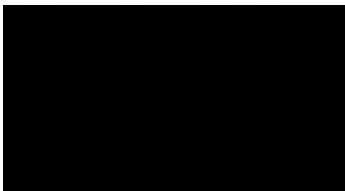
Dear Sir/Madam

We are writing to strongly object to the proposal put forward by the Council to change the events licence conditions for Roundhay Park. The proposal is to allow large scale events to take place at Roundhay Park for up to 79,999 people. The park and the existing infrastructure are not suited for such large scale events. The disruption that will be caused by these events will also have a significant impact on the residents neighbouring Roundhay Park.

Roundhay Park is well used as an area available for individuals and families to use the park for exercise, picnics and general enjoyment of its tranquility. It is also used regularly for events such as food festivals, the triathlon, circuses and the annual fireworks evening. These events require the use of Soldiers' Fields for parking. While these events do produce substantial noise and litter across the area, as a resident living near the park these smaller scale events are accepted as part of the park being well used and meeting a range of needs. The park, its infrastructure and neighbouring residents seem to cope with the disruptions caused. However, changing the numbers so that the park accommodates up to 79,999 people is neither workable nor acceptable to us. The impact of large events will produce enormous noise throughout the area, increased litter and will have a major traffic impact on the surrounding area of the Park.

We have only today become aware of this notice of intention by the Leeds City Council. The closing date for representations is 18 April 2019. Can you please acknowledge receipt of this representation.

With thanks
 Yours sincerely



ENTERTAINMENT LIC
 10 APR 2019
 REC

JW/EW

PREM/02252/003

Musson, Martyn

From: [REDACTED]
Sent: 11 April 2019 20:17
To: Entertainment Licensing
Cc: [REDACTED]
Subject: Licensing application for Roundhay Park

10

I'm writing to express my concern about this licensing application for Roundhay Park, and the proposed major increase in event size.

While I've no objection to the Ed Sheeran concert as a one off, I think such large scale events are to the detriment of the park and the neighbourhood. I have witnessed the results of large scale events in parks in other cities, and I think it is very hard to host events on such a scale without serious detriment to a park as a natural environment/ public space and to the neighbourhood generally. At their worst they represent privatisation of public space and loss of a valued public amenity. I would not like to see these events become a regular occurrence.

Issues I would highlight include:

- * Damage to the grass /park grounds which may take weeks/months to repair
- * Traffic congestion
- * Noise levels (especially for young children, pets, shift workers etc)
- * Litter
- * Nuisance eg people using private gardens as toilets, vandalism
- * Limited access for residents, emergency vehicles and refuse collection
- * Disruption to public transport

I have copied this to Roundhay Councillors.

Best wishes

[REDACTED]

ENTERTAINMENT LICENSING
11 APR 2019
RECEIVED

EW/OC

PREM/02252/003

11

[REDACTED]

Entertainment Licensing Section
Leeds City Council
Civic Hall
Leeds
LS1 1UR

12th April 2019

Dear Sir / Madam

Objection: Re: Licensing Act 2003 Notice is hereby given that Leeds City Council have made an application under section 34 of the Licensing Act 2003 to vary the premises licence held in respect of the premises known as **Roundhay Park, Princes Ave, LS8 1DE**
Propose to vary the terms of the existing licence to apply Variation to increase capacity for Roundhay Park grounds for large scale events from 19,999 to 79,999. Also to include all areas within the designated boundary.

I am very concerned about this application, and am writing to object, for a number of reasons including:

- 1) The Radio 1 Love Parade on Soldiers Field, in July 2000, for which there was no control over the numbers of people admitted. We have been told that there was as into what went wrong at the event.
- 2) It has brought to our attention that at Robbie Williams concert, in September 2006, saw a large number of huge articulated lorries being parked on West Avenue for up to a week before the event, and after.
- 3) This is a residential area not geared up to holding huge events, and the traffic congestion, parking, and restricted vehicular access for residents on an increased scale is not acceptable.

Page 2 of the current application indicates that in 2006 Roundhay Park held a licence for 79,999 however decreased it due to lack of demand for large scale events.

Presumably the previous capacity for 79,999 was for the Robbie Williams concert in 2006, and this variation to the licence is needed for the planned Ed Sheeran Concert in Roundhay Park on 16-17th August 2019.

I would be grateful if you would act on the above concerns.
Yours sincerely

[REDACTED]



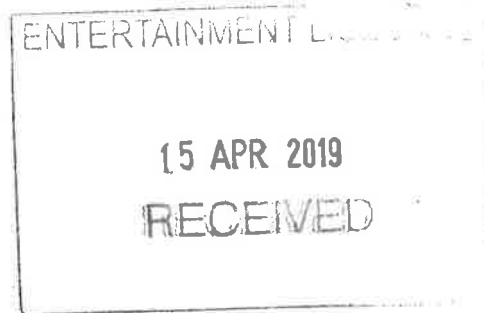
JW

PREM / 02252 / 003

12



Entertainment Licensing Section
Leeds City Council
Civic Hall
Leeds
LS1 1UR



11th April 2019

Dear Sir / Madam

Objection: Re: Licensing Act 2003 Notice is hereby given that Leeds City Council have made an application under section 34 of the Licensing Act 2003 to vary the premises licence held in respect of the premises known as **Roundhay Park, Princes Ave, LS8 1DE**
Propose to vary the terms of the existing licence to apply Variation to increase capacity for Roundhay Park grounds for large scale events from 19,999 to 79,999. Also to include all areas within the designated boundary.

I am very concerned about this application, and am writing to object, for a number of reasons including:

- 1) The Radio 1 Love Parade on Soldiers Field, in July 2000, for which there was no control over the numbers of people admitted. The event was very poorly managed, and there had to be a massive clear-up for weeks after removing hundreds of drug syringes, broken glass, and rubbish. I also had countless people knocking on my door asking to use the toilet as there weren't enough at the event. Those that didn't bother to ask, kept trying to break into my house and garden to use that as a toilet. It was a true health and safety disaster. I still have letters from West Yorkshire Police Authority and [REDACTED] following the inquest into what went wrong at the event.
- 2) The build up to the Robbie Williams concert, in September 2006, saw a large number of huge articulated lorries being parked on West Avenue for up to a week before the event, and after. These lorries often kept their engines running all night, making sleep impossible.
- 3) This is a residential area not geared up to holding huge events, and the traffic congestion, parking, and restricted vehicular access for residents on an increased scale is not acceptable.

Page 2 of the current application indicates that in 2006 Roundhay Park held a licence for 79,999 however decreased it due to lack of demand for large scale events.

Presumably the previous capacity for 79,999 was for the Robbie Williams concert in 2006, and this variation to the licence is needed for the planned Ed Sheeran Concert in Roundhay Park on 16-17th August 2019.

Question (a):

How often events of this size would be allowed to take place, and how public safety described on Page 11 of the application including "to ensure events cause minimal adverse impact to the community" to be enforced, please?

(I don't believe for a moment that this objection will stop the application being approved, as commercial interests will prevail, but I certainly would like to limit its affects. As residents, we do not want to find ourselves prisoners in our own properties for most of the summer each year).

Question (b):

How will numbers of people admitted to the events be controlled?

(i.e. Will there be a complete ban on highly publicised events which are not ticketed? This was a major problem at the Radio 1 Love Parade event, and Councillor Peter Harrand, in his letter to me, attached, of 2nd August 2000 stated that "We should never again allow any event of this size to occur without the sale of tickets").

Question (c):

Will the SAG be able to ensure that glass will never again be allowed to be brought into any event on Soldiers Field?

(Page 11-12 of the application mentions a Safety Advisory Group (SAG) of which Leeds City Council and Parks and Countryside are key members. Soldiers Field is used by all sections of the community, including footballers, cricketers, triathletes, families and couples, those with children, and those walking their dogs. It is not acceptable that the legacy of an event could be lethal to those attempting continued use of the field).

Question (d):

Can residents be assured that additional costs of policing and cleaning up, after such large scale events, will not increase their Council Tax bills?

(I firmly believe that these additional costs should be paid by the event organisers).

I have attached a copy of the Police Report into the July 2000 Radio 1 Love Parade on Soldiers Field, in case there is any doubt as to the problems that large events in the Roundhay Park area can cause.

Amongst the most disturbing elements of the Police Report (July 2000) are as follows:

Point (14) The size and nature of the crowd created problems in identifying and targeting drug dealers. In one incident an officer was assaulted attempting to arrest a drug dealer who, assisted by others, escaped into the masses. Three persons were arrested for possession with intent to supply drugs, ecstasy and cannabis. Six other persons were arrested, 5 for public order and 1 for theft.

Point (15) One young man died.

Point (17) During the period 9am to 2am there were 149 casualties which could be attributed to the event. There were 92 casualties treated at St James Hospital and 57 at Leeds General Infirmary, some were kept in overnight. Paramedics on site dealt with 1200 people. The majority if not all, were suffering from the effects of dehydration and exhaustion induced through alcohol and drugs.

Point (21) Over 900 additional police officers were involved in the event from Friday evening through to Sunday morning. The total cost of policing has been calculated at £253,744. BBC Radio 1 has recently raised their contribution for police costs from £30,000 to £60,000. This amount was accepted.

I would be grateful if you could respond in writing to my objection and questions.

Attachments:

- 1) West Yorkshire Police Report on the Radio 1 Love Parade.
- 2) Letter from Councillor [REDACTED] (dated 02/08/2000).
- 3) My letter of complaint to the Roundhay Ward Councillors (dated 26th July 2000).

**THIS REPORT AND RELEVANT
BACKGROUND PAPERS ARE OPEN
TO INSPECTION BY MEMBERS
OF THE PUBLIC**

AGENDA ITEM NO 14

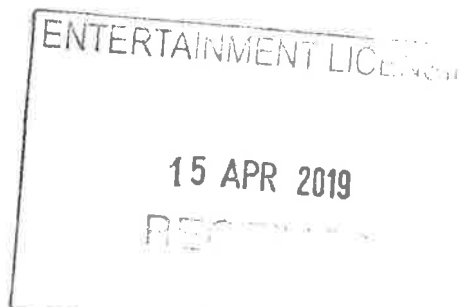
**WEST YORKSHIRE POLICE
AUTHORITY**

28 JULY 2000

POLICING – LOVE PARADE

REPORT OF THE CHIEF CONSTABLE

MATTER FOR CONSIDERATION



1. The planning and policing of the Love Parade in Roundhay Park, Leeds on Saturday 8 July 2000.

INFORMATION

2. The Love Parade is a dance music event. The concept came from Berlin where it started in the late 1980's and now attracts 1.5 million young people.
3. In October 1999 Leeds City Council informed the Force that they were proposing to stage the Love Parade in the City Centre on Saturday, 8 July 2000. The promoter was BBC Radio 1 which used a local company 'Logistik Ltd' to plan the event. The Force's position was to support the event as a concept and police it if public safety could be assured.
4. The first multi agency meeting did not take place until January 2000 when the issues of crowd and traffic management, event capacity, contingency and evacuation plans were raised as concerns of the police. As the consultation process continued police concerns grew over public safety. These concerns were not satisfactorily addressed and on 18 May 2000 the Force felt they had no alternative but to formally object to the event on the grounds of public safety.
5. Two West Yorkshire officers visited Berlin and liaised with the organisers and the German Police Planning Team. Their discussions confirmed our concerns regarding public safety and the unsuitability of Leeds City Centre as the event venue.
6. Following police objections a meeting between the Chief Constable and the Leader of Leeds City Council took place on Friday 2 June 2000. Subsequent to that meeting an alternative venue of Roundhay Park was proposed by the organisers Logistik and BBC Radio 1 and accepted at a multi agency meeting on 5 June 2000.

7. Despite further multi agency meetings the issues of public safety, crowd management, evacuation and contingency plans and communications were not satisfactorily addressed and an emergency meeting on 4 July 2000 was held a mere four days before the event. At that meeting police concerns were finally addressed. A 'Statement of Intent' outlining the roles and responsibilities of the Organisers, Council and Police was also agreed and signed. The meeting between Leeds City Council, Police and Organisers was called after the police yet again formally objected to the event because adequate plans and documentation for public safety had not been received.
8. The police did not raise formal objections to the granting of the provisional entertainment licence as the Organisers assured that the documentation would be presented well in advance of the event. As these assurances were not kept repeated objections were made as late as 4 July 2000.
9. The event went ahead and police activity commenced on the evening of Friday, 7 July 2000 in the City Centre. Additional police staff were deployed to cater for the large influx of attendees to the event. No significant public order issues arose.
10. On the day of the actual event units were deployed throughout, first in the City Centre to monitor and maintain order as massive bus queues formed because of insufficient numbers of buses to transport people arriving by train at the City Station. As the day progressed complaints were received from residents regarding general nuisance and anti social behaviour. Additionally calls were received from an Off Licence and two Supermarkets to deal with rowdy crowds which forced them to close early.
11. An exact figure cannot be placed on the numbers attending but it has been estimated by the organisers that about 100,000 to 150,000 persons attended. Estimations are still being worked upon using aerial photographs of the park during the peak period of the event, air support having been deployed to ensure public safety.
12. Police Units were deployed to deal with numerous nuisance incidents of rowdyism, casualty removal and escorting ambulances to and from the site. Transportation problems continued post event when the same problem of insufficient buses again caused problems for the police.
13. Insufficient trains to return attendees to their home towns was also an issue which had not been identified. After negotiation with British Transport Police the concourse and platform of Leeds City Station were used to accommodate thousands of stranded passengers overnight.
14. The size and nature of the crowd created problems in identifying and targeting drug dealers. In one incident an officer was assaulted attempting to arrest a drug dealer who, assisted by others, escaped into the masses. Three persons

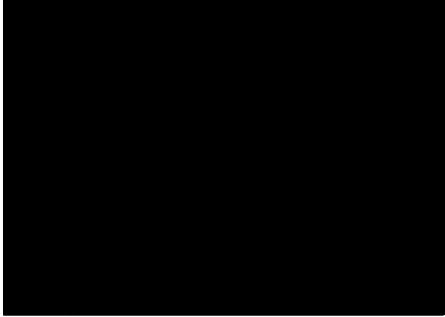
were arrested for possession with intent to supply drugs, ecstasy and cannabis. Six other persons were arrested, 5 for public order and 1 for theft.

15. One young man from Stowmarket in Suffolk died on the morning of Sunday, 9 July 2000. It is known that he purchased ecstasy tablets at the event and later collapsed at a club in the city centre. Investigations are continuing into his death to see if it can be attributed to the taking of a number of ecstasy tablets. The person responsible for supplying him has not yet been traced.
16. Traffic issues arose in a number of guises. Firstly there was clearly insufficient buses available to transport people from the City to Roundhay Park. Similar problems arose at the park and ride venues which soon became full. Vehicles were parked on side roads and the area became congested. Many attendees walked to and from the park from the City and park and ride sites. Several vehicles were towed away. There were many delays in and around the City as a result of vehicular and pedestrian movement but overall traffic was kept moving.
17. During the period 9am to 2am there were 149 casualties which could be attributed to the event. There were 92 casualties treated at St James Hospital and 57 at Leeds General Infirmary, some were kept in overnight. Paramedics on site dealt with 1200 people. The majority if not all, were suffering from the effects of dehydration and exhaustion induced through alcohol and drugs.
18. After the event the City saw an influx of thousands of young people, some of whom had tickets for the night clubs and others either toured the City Centre or tried to gain entry into the pubs and night clubs. The cessation of rail travel left thousands of people frustrated and stranded. The potential for disorder was high and units were deployed in key areas resulting in only a small number of arrests being made, no doubt attributable to a combination of positive policing, the good nature of attendees and fatigue.
19. The event has been variously described as an overwhelming success or abject failure. This report does not seek to prove it was either. From a police perspective public safety was always of paramount importance. The planning and consultation process caused problems from which valuable lessons have been learned by the Force and Leeds City Council.
20. There is a great deal of disquiet amongst residents about the event. Several letters have already been received describing various types of anti social behaviour and problems of trespass and litter in their gardens.
21. Over 900 additional police officers were involved in the event from Friday evening through to Sunday morning. The total cost of policing has been calculated at £253,744. BBC Radio 1 has recently raised their contribution for police costs from £30,000 to £60,000. This amount has been accepted.

RECOMMENDATION

22. It is recommended that this report be received and noted.

CONTACT OFFICER

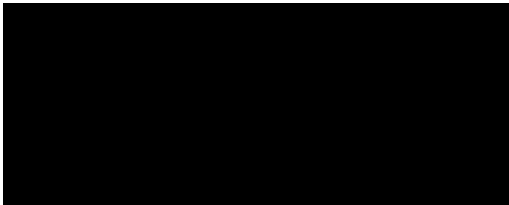


BACKGROUND PAPERS

There are no background papers.

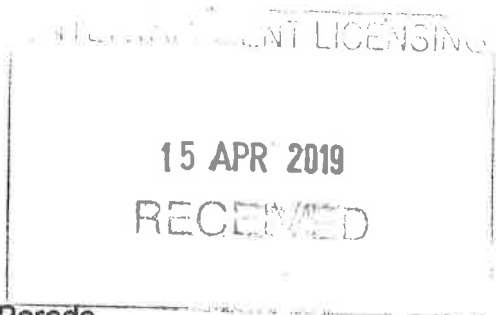
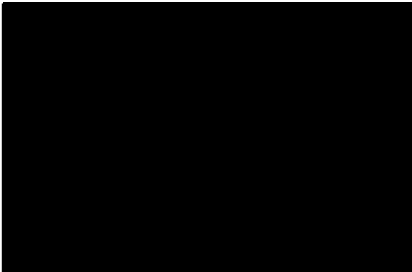


LEEDS
CITY COUNCIL



Our Ref: [redacted]

2 August 2000



Dear [redacted]

Thank you for your letter dated 26th July about the Love Parade.

The points you make in your letter are almost exactly those which we have been making to the organisers in the inquest that has been taking place every since.

We should never again allow any event of this size to occur without the sale of tickets. The absence of any indication as to how many people were coming made it impossible for the Police, the Organisers and our own Leisure Services to deal with the numbers that turned up on the day. Th best guess that we were given two days earlier was 75,000. There were something like three times as many as this and if we'd had tickets we could have controlled the figure.

You are quite right about fences and you are quite right about security. It is simply unfair that people in [redacted] should have to suffer in these circumstances and the alleged security barrier put along the middle of those streets proved quite inadequate later in the evening.

The provision of toilets collapsed totally, as it certainly never did at the Genesis and the Madonna concerts in the past.

A month after the event the most important single error that seemed to have been made was that we allowed glass to be brought into the event. I walked across the field again this morning as I try to do every couple of days and there are still pieces of glass. 99% of the mess may have been cleaned up but it is going to be months before we can be sure (if we ever can) that all the glass is gone.

cont...



[REDACTED]

2 August 2000

Your final point about transport has been well made; I spoke to a young lady who walked up from Elland Road football ground, which she says is five or six miles, because at all stages of her walk all the buses were overflowing. The fiasco at the railway station on Saturday night was even worse, as I understand that the different train companies sold more tickets to get out of the city than there were seats or standing room for people to leave.

Thanks again for taking the time to write; the more articulate and comprehensive letters we receive like yours the easier it makes our job in convincing the council about the organisation of any future event.

Yours sincerely

[REDACTED]

**Councillor [REDACTED]
Roundhay Ward**

26th July 2000

The Roundhay Ward Councillors
Civic Hall
Leeds
LS1 1UR

Dear Sir / Madam

Your Ref: [REDACTED] Love Parade 8th July 2000

Thank you for your letter dated 10th July 2000, asking for our opinions after the event of the Love Parade.

Whilst we really enjoyed the event in many ways, particularly the fact that all those attending were having a good time and were very good natured, there were a number of factors which could have been better managed. Our views are outlined below:

1. Numbers: We believe the event, free or not, should have been ticketed so that the organisers would know how many people to expect and cater for.
2. Fences: The fences and barriers were not adequate to protect property. The fences and barriers served merely to provide privacy for people using roads and verges as toilet facilities.
3. Security: There were not enough security personnel handling the event, particularly down at the lower end of West Avenue, around Woodlands. Many people were able to try to invade residents grounds and gardens. Without the benefit of having hired our own security guards (which we did not think was necessary, or affordable, given the assurances of the event organisers) we had to be on patrol for at about 13 hours to stop people entering our premises (mostly to use them as a toilet).
4. Toilets: The toilet facilities were totally inadequate. From what we can determine many people did not want to use them for two factors (a) the length of the queues and (b) the state and smell of the facilities when they used them.
5. Glass and Hazards: As your letter suggests, the park has been left in a terrible state. Why on earth was there no one preventing the introduction of glass to the event?
6. Venue: The litter has been cleared up, however, the mechanical sweepers have failed to pick up a great deal of the broken glass, but in attempting to do so, has all but killed the grass, and not removed the main problem. The park (soldiers field) is to be used by all sections of the community, including footballers, cricketers, families and couples, those with children and those walking their dogs. It is not acceptable that the legacy of the event could be lethal (particularly in terms of broken glass) to those attempting continued use of the field.
7. Transport: We spoke to a number of people attending the event, and found that the public and private transport facilities to and from the event were totally inadequate. People in Leeds had queued for ages in Leeds centre and then been stuck in traffic on the way to the event, taking 3 hours to reach Roundhay from the centre of Leeds. Other people we spoke to had travelled on the M1 which had roadworks and was to one lane, so they had been stuck in traffic for hours. We understand that a number of trains and coaches were cancelled or oversubscribed so that people were not able to leave the event once it was over.

Alternative: In short, we believe that the event should have been better organised, better planned, and held somewhere where the infrastructure could cope with such large numbers of people and would not also be detrimental to the pursuits of large numbers of people for some unknown time after the event.

Yours sincerely

Handwritten mark

PREM/02252/003
13

Musson, Martyn

From: [Redacted]
Sent: 16 April 2019 09:27
To: Entertainment Licensing
Cc: [Redacted]
Subject: Objection to increase capacity of Roundhay Park to 79,999

[Redacted]

ENTERTAINMENT LICENSING
16 APR 2019
RECEIVED

16 April 2019

Dear Entertainment Licensing

Objection to increase capacity of Roundhay Park to 79,999

I enjoy events in the park and uphold the principle that it is here for the enjoyment of all. However this application does not give enough consideration to the environment and the people who live in Roundhay, not least to many elderly and infirm people who live around the edge of the park.

I greatly appreciate Cllr Tunnicliffe's statement that the licence is for the Ed Sheeran concert in August and she would object to another event of this scale this year, but I am particularly concerned that there are actually two Ed Sheeran concerts are happening on consecutive days. The implication is that there could be 160,000 visitors to Roundhay over the course of two days in August.

The Leeds Festival welcomes 79,999 visitors over the course of a weekend, well outside of Leeds and close to the motorway, in order to create the least impact on the city. We will have potentially double that amount of people and traffic over two days in our residential suburb. This is way beyond acceptable and sets a worrying precedent as even Madonna, Michael Jackson, the Rolling Stones and others only commanded one night.

One of those concerts is on a Friday when it will create considerable problems for those of us travelling from work, as the ticket websites say that gates open at 4pm. I am also concerned how many tickets are being sold before there is permission to sell more than 19,999 tickets per night. Can the council confirm the number of tickets currently allocated?

Large areas will be off limits to the public for some weeks of the summer holidays. There will be scores of heavy lorries churning up the grass in order to get staging and fencing set up/taken down. The after effects will be much greater after two concerts. Even with the best clean up, there will be lasting visible scarring and hazardous materials in the grass that get missed across the entire site. These things affect people's enjoyment of the park for a long time after the concert goes have left. The park is a haven for wildlife and I am equally opposed to this being damaged for the long term.

With tickets already on sale the council has submitted this application too late for democratic debate about having two together. However, it is not too late to ask the council to revise the figure of 79,999 down to a more manageable size that will create less impact over two days/nights.

Yours sincerely
[Redacted]

JW

PREM/02252/003

Musson, Martyn

14

From: [REDACTED]
Sent: 16 April 2019 22:00
To: Entertainment Licensing
Subject: Objection to raising the numbers in Roundhay Park

I would like to say that I think raising the numbers from 18,000 to nearly 80,000 in Roundhay Park when there is a concert on, is crazy. Where will everybody be, there won't be the space for that many people, and how will 80,000 people get there, what about all the traffic and subsequent pollution? You are talking about double the number of people who go to Elland Rd, - in a residential area, in a beautiful park. The grass will be trampled and the swans and other wildlife could easily be damaged.

The city of Leeds has looked after and cared for Roundhay Park for 100 plus years and it is a credit to the city, why would you risk spoiling something which has been in your trust now, after all these years, either for a pop concert or for the chance to make a bit of extra cash - we can do better than that 😊 .


[REDACTED]

ENTERTAINMENT LICENSING
16 APR 2019
RECEIVED

OTW

PREM / 02252 / 003 ⁽¹⁵⁾

Interested Party Representation
(Form IPR1)



Section 1 – Licence application details

Please indicate as appropriate :

I wish to object to the following application: **ROUNDRAY PARK, PRINCES AVENUE LS8 1DE**

I wish to support the following application: **TO INCREASE CAPACITY FROM 19,999-79,999**

Applicant name (if known): **LEEDS CITY COUNCIL**

Applicant premises name and address: **ENTERTAINMENT LICENSING SECTION, LEEDS CITY COUNCIL, CIVIC HALL, LEEDS LS1 1UR**

Section 2 – Your personal details

NB : If you are acting as a representative, please go to Section 3.

Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other _____
Surname	[REDACTED]
First name(s)	[REDACTED]
Address (incl postcode):	[REDACTED]

Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at any hearing of this matter.

Please refer to our Guidance Note – GN-M Guidance on making representations for further information and alternative options.

Section 3 – Representative details

If you are representing someone else please complete details below

Name of Representative/ Organisation	ENTERTAINMENT LICENSING
Full postal address (incl postcode)	17 APR 2019 RECEIVED

Please indicate capacity :

Representative of Residents Association Ward Councillor Parish Council

MP Trade Association Other (please specify) _____

Section 4 – Representation grounds

The representation is relevant to one or more of the following licensing objectives:

Prevention of crime and disorder
 Prevention of public nuisance
 Protection of children from harm
 Public safety

Please tick relevant box(es)

Please select :

- I object to the application being granted at all
- I object to the application being granted in its current form*

*If you choose this option remember to tell us in the next section what changes you would prefer to see.

The grounds of the representation is based on the following:

Prevention of crime + disorder ÷ The vast number of people coming to the area increases the risk of crime + disorder. Potential for vandalism in the park and surrounding areas.

Prevention of public nuisance ÷ From past experience, the number of people at these concerts + the lack of toilet facilities leads to the concert goers urinating + defecating in private gardens + in the park + woodland areas. Accessibility to + from our properties will be extremely difficult due to areas being cordoned off. Depending on the weather conditions, the park could be left in a dreadful condition which will take months to recover from.

Public safety ÷ The concert area does not lend itself to this amount of people, particularly if it is wet underfoot. It could result in serious injuries being sustained.

You need to complete this box as fully as possible. If you do not the Licensing Authority may not be able to assess the relevance of your representation.

Please attach supporting documents/further pages as necessary – please number all additional pages.

Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

Signed: [REDACTED]

Date: 17 APRIL 2019

JW

PREM / 02252 / 003

Musson, Martyn

16

From: [REDACTED]
Sent: 18 April 2019 09:54
To: Entertainment Licensing
Subject: Roundhay Park entertainment proposals

Dear Sirs

I wish to support the objections of [REDACTED] to the apparent proposals to allow access to up to 79,000 attendees at events in Roundhay Park with alcohol being on sale to them from 8am to midnight.

Even as I type these words I find it hard to believe that these proposals are being given serious consideration. Leeds does not have the infrastructure, nor the policing capacity, to mitigate the different disruptions that would be caused in such circumstances. And from my point of view as a fellow resident of Woodbourne the issue is not simply NIMBY - the fact is that my property and car - - and fellow residents' properties and cars - are directly in the firing line of the predictable damage and socially disruptive behaviour that will be caused - on a significant scale even if by a small minority of attendees at the events. I will certainly take legal advice about my rights against the Council when that damage occurs.

Yours faithfully

[REDACTED]

ENTERTAINMENT LICENSING
18 APR 2019
RECEIVED

Musson, Martyn

JW

PREM/02252/003

From: [REDACTED]
Sent: 17 April 2019 21:36
To: Entertainment Licensing
Subject: OBJECTION to PREM/02252/003 | Premises Licence - Full Variation

(17)

Dear Sir/ Madam,

I write to object to the above licence application, which proposes to increase the capacity of Roundhay Park grounds for large scale events from 19,999 to 79,999. I note that I was not written to, nor was a notice of intention placed in my cul-de-sac, although I will be directly affected.

I attempted to submit this via the comment section on the Leeds.gov.uk website, but I received an error message. It appears I cannot submit online as the website is currently undergoing "improvements". Therefore, please accept this email as my opposition.

I object on the following grounds:

1. Access/egress:

I live on a cul-de-sac at the end of Park Avenue, and so only have one possible access route. Current events (e.g. annual bonfire and ITU Triathlon) already cause lengthy delay to traffic entering and leaving Park Avenue, and the latter actually closes Park Avenue to all traffic for some time (entire days). Further larger scale events would make this situation intolerable. Residents should not be expected to suspend their normal activities of daily living, and cope with disruption, to allow an increased number of events and people to attend the park.

I am a consultant anaesthetist in Leeds and already have to plan my work (e.g. on-call rota) to accommodate current events in the park. Previous arrangements put in place by the organisers of the first triathlon failed to be effective on the day.

I have a right to a life and work, without undue disruption and stress.

2. Excessive hours / noise:

The proposal is to grant a licence for the hours 0800 to midnight in most cases, including music events. This will create substantial noise both from the event itself and those attending and then leaving. The hours proposed are unacceptable and are way outside those that would be socially tolerable.

This is a residential area and residents have a right to sleep. You are proposing hours that are not permitted for building work.

3. Policing / unsocial behaviour:

It is not unusual to witness individuals displaying antisocial behaviour in the park, including driving at speed up the hill from the lake. On at least one occasion a vehicle has crashed into my neighbours' wall, and on another, into my friend's parked car.

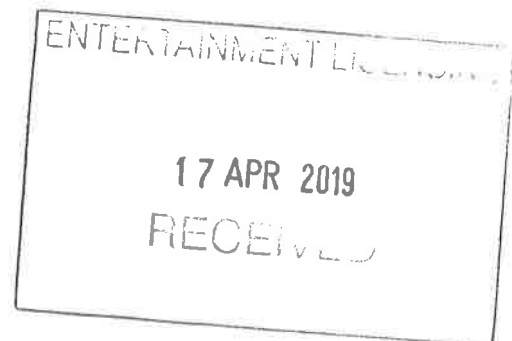
I have no faith that the police would be able to provide an adequate level of law enforcement and protection to residents during such events.

Whilst I appreciate the value of certain events for Leeds' profile and the wider community, to grant a permanent licence for huge capacity events would provide no check on the number of them. It should remain an individual application per event. This would allow proper scrutiny and due process, and ensure licences were only granted taking into account the specific circumstances of the event and the impact on residents.

To proceed in granting a licence for 79,999 people to regularly attend events in the park would be an abdication of your duty of care to all residents. To do so would negatively impact my health and well being, and adversely impact my stress levels.

Yours truly,

[REDACTED]



PREM/02252/003

18

Interested Party Representation (Form IPR1)



Section 1 – Licence application details

Please indicate as appropriate :

- I wish to object to the following application: PREM/02252/003
- I wish to support the following application:

Applicant name (if known): Leeds City Council

Applicant premises name and address: Civic Hall
Leeds LS1 1UR

Section 2 – Your personal details

NB : If you are acting as a representative, please go to Section 3.

Title

Surname

First name(s)

Address (incl postcode):

Please note that a full copy of your representation (including your name and address) will be sent to the applicant and will be a public document at any hearing of this matter.

Please refer to our Guidance Note – GN-M Guidance on making representations for further information and alternative options.

Section 3 – Representative details

If you are representing someone else please complete details below

Name of Representative/
Organisation

Full postal address
(incl postcode)

Please indicate capacity :

- Representative of Residents Association
- MP
- Ward Councillor
- Trade Association
- Parish Council
- Other (please specify) _____

Section 4 – Representation grounds

The representation is relevant to one or more of the following licensing objectives:

Please tick relevant box(es)

- | | |
|----------------------------------|-------------------------------------|
| Prevention of crime and disorder | <input checked="" type="checkbox"/> |
| Prevention of public nuisance | <input checked="" type="checkbox"/> |
| Protection of children from harm | <input type="checkbox"/> |
| Public safety | <input type="checkbox"/> |

Please select :

- I object to the application being granted at all
- I object to the application being granted in its current form*

*If you choose this option remember to tell us in the next section what changes you would prefer to see.

The grounds of the representation is based on the following:

PREVENTION OF CRIME AND DISORDER

- High risk, as a result of very large crowds, of motivation and opportunities for crime (theft, criminal damage, violence, ant-social behaviour) in this suburban residential area, over two days

- impossible for police and security agencies to protect local residents satisfactorily against this risk in areas beyond Rounday Park.

PREVENTION OF PUBLIC NUISANCE

- Personal knowledge of the 2006 Robbie Williams concerts with similar very large crowds (twice the capacity of Elland Road stadium), result, inevitably, in unwarranted noise, unwarranted nuisance to residents over an extensive residential area, disruption of transport, severe constraints on access and personal activities and confidence in emergency services provision.

- This retrospective application appears to have ignored local citizens' rights and needs.

You need to complete this box as fully as possible. If you do not the Licensing Authority may not be able to assess the relevance of your representation.

Please attach supporting documents/further pages as necessary – please number all additional pages.

Try to be as specific as possible and give examples, e.g. on 1 February I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises open until 2am this will cause a nuisance to me and other residents of the street.

Signed:



Date: 16th April 2019

Wood, Jane

PRGM/02252/003

From: planning.comments@leeds.gov.uk
Sent: 18 April 2019 00:07
To: Wood, Jane
Subject: Comments for Licensing Application PREM/02252/003

(19)

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 12:06 AM on 18 Apr 2019 from [REDACTED]

Application Summary

Address: Princess Avenue Roundhay Leeds
Proposal: Premises Licence - Full Variation
Case Officer: Miss Jane Wood

[Click for further information](#)

Customer Details

Name:
Email:
Address:



Comments Details

Commenter Type: Neighbour response
Stance: Customer objects to the Licensing Application
Reasons for comment:
Comments: 12:06 AM on 18 Apr 2019 I object to licensing for alcohol to large numbers of people. In the past, post events, some of the attendees have been grossly intoxicated. There has been violent behaviour, knocking on doors and urinating in local hedges.

JW

PREM/02252/003

Wood, Jane

21

From: planning.comments@leeds.gov.uk
Sent: 18 April 2019 17:25
To: Wood, Jane
Subject: Comments for Licensing Application PREM/02252/003

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 5:25 PM on 18 Apr 2019 from [REDACTED]

Application Summary

Address: Princess Avenue Roundhay Leeds
Proposal: Premises Licence - Full Variation
Case Officer: Miss Jane Wood

[Click for further information](#)

Customer Details

Name: [REDACTED]
Email: [REDACTED]
Address: [REDACTED]



Comments Details

Commenter Type: Neighbour response
Stance: Customer objects to the Licensing Application
Reasons for comment:
Comments: 5:25 PM on 18 Apr 2019 I am happy for my comments to be made public but not my address.

This application is being done after the tickets for Ed Sheeran have sold out. This implies an assumption by the council that this application will be successful despite any objections.

The increase makes no mention of the effect of 80,000 attending an event in Roundhay Park.

Especially:
No area demarcated on the online map
No parking plan
No assesment of the effect on local residents - increase in rubbish in private gardens as well as the public highway, toilet access, security outside the immediate site.
No mention of responsibilty to restore the Park after an event
No highway plan ie road closures, vehicular access for cars, coaches, shuttle buses and locals.
No mention of a majax plan
No indication of the frequency of events.

JW

PREM / 03 02252 / 003

22

Musson, Martyn

From: [REDACTED]
Sent: 18 April 2019 18:53
To: Entertainment Licensing
Subject: Objection: PREM/02252/003 - Proposal to extend Park licence for events to 80k people -

ENTERTAINMENT LICENSING
18 APR 2019

RECEIVED

Dear Sir/ Madam,

I write to object to the above licence application, which proposes to increase the capacity of Roundhay Park grounds for large scale events from 19,999 to 79,999. I note that I was not written to, nor was a notice of intention placed in my cul-de-sac, although I will be directly affected.

I attempted to submit this via the comment section on the Leeds.gov.uk website, but I received an unspecified error message. Therefore, please accept this email as my opposition.

I object on the following grounds:

1. Access/egress:

I live on a cul-de-sac at the end of Park Avenue, and so only have one possible access route. Current events (e.g. annual bonfire and ITU Triathlon) already cause lengthy delay to traffic entering and leaving Park Avenue, and the latter actually closes Park Avenue to all traffic for some time (entire days). Further larger scale events would make this situation intolerable. Residents should not be expected to suspend their normal activities of daily living, and cope with disruption, to allow an increased number of events and people to attend the park.

There was no access information provided to residents in advance of recent events at the park (5 November 2018) with regards to the opening of Carriage Drive. Furthermore, no information was provided to stewards on duty with regards to the information residents had received in order help them. This demonstrates that the arrangements for residents access during events is currently inadequate which can only be exacerbated by extending the licence.

I have a right to a life and work, without undue disruption and stress.

2. Excessive hours / noise:

The proposal is to grant a licence for the hours 0800 to midnight in most cases, including music events. This will create substantial noise both from the event itself and those attending and then leaving. The hours proposed are unacceptable and are way outside those that would be socially tolerable.

This is a residential area and residents have a right to sleep. You are proposing hours that are not permitted for building work.

3. Policing / unsocial behaviour:

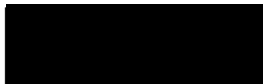
It is not unusual to witness individuals displaying antisocial behaviour in the park, including driving at speed up the hill from the lake. On at least one occasion a vehicle has crashed into my neighbours' wall, and on another, into my friend's parked car.

I have no faith that the police would be able to provide an adequate level of law enforcement and protection to residents during such events.

Whilst I appreciate the value of certain events for Leeds' profile and the wider community, to grant a permanent licence for huge capacity events would provide no check on the number of them. It should remain an individual application per event. This would allow proper scrutiny and due process, and ensure licences were only granted taking into account the specific circumstances of the event and the impact on residents.

To proceed in granting a licence for 79,999 people to regularly attend events in the park would be an abdication of your duty of care to all residents. To do so would negatively impact my health and well being, and adversely impact my stress levels.

Kind regards,



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DREM/02252/003

⑦

White, Emma

From: [REDACTED]
Sent: 08 April 2019 16:25
To: Entertainment Licensing
Subject: Regarding Application for Roundhay Park extended licence

Good afternoon,

We understand that Leeds City Council has made an application under section 34 of the Licensing Act 2003 to vary the Roundhay Park, LS8 terms.

This relates to increase in capacity for large scale events from 19,999 to 79,999.

As local residents, living immediately adjacent to the Park itself, we wanted to write and say how supportive we are of the application.

Firstly, it is wonderful to see our Park being used for activities such as 'Pub In the Park' and Ed Sheehan concerts this summer, it is great to see the Park offering something for the age group between children and older adults. This is what a Park should be doing, providing something for everyone.

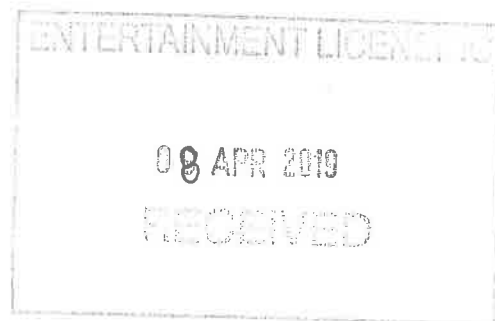
Secondly, such larger events help to put our city on the map, keep it a great place to live and promote it as a good place for companies and their employees to locate themselves, live and work. The cultural capital arising from bigger events can only be positive.

Thirdly, there is no doubt some economic impact or benefit to these large events and we would hope that in permitting them to come to the City, you are taking steps to ensure that local small businesses in particular are able to benefit by being part of the supply chain so helping the 'Leeds £ Pound'.

We have always found the organisation of events and the post event close down/tidy up to be very well run and although there is some disruption, it is very short-lived and well worth the effect.

Please can you ensure this email is considered by the necessary panel?

Thank you,



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LICENSING COMMITTEE WORK PROGRAMME 2018/19 - LAST UPDATED 10/05/19 (JG)

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: 24th May 2019			
Licensing Procedure Rules, the Code of Practice for Determining Licensing Matters and Prescribed Licensing Training	To receive a report of the City Solicitor which sets out draft procedure rules relating to hearings and other meetings of the Licensing Committee and sub-committees and seeks Members approval to the adoption of these procedure rules.	M O'Shea	B
Licensing Committee – Annual Governance Arrangements	To receive a report of the City Solicitor which seeks to establish the governance arrangements for the Licensing Committee for the 2019/20 Municipal Year.	M O'Shea	B
Leeds response to DfT Consultation on Statutory Guidance for Licensing Authorities	To consider a report by the Chief Officer, Elections and Regulatory which provides the City Council's response to the Consultation on statutory guidance for taxi and PHV licensing authorities. (The consultation closes on 22 nd April 2019)	A White	SC

LICENSING COMMITTEE WORK PROGRAMME 2018/19 - LAST UPDATED 10/05/19 (JG)

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: 2nd July 2019			
City Centre Cumulative Impact Assessment 2019	To consider a report by the Chief Officer, Elections and Regulatory which seeks a review of the City Centre Cumulative Impact Assessment 2019	S Holden/N Raper	RP
Sexual Entertainment Venue (SEV) Policy Review	To consider a report by the Chief Officer, Elections and Regulatory which seeks to review the policy for sexual entertainment venues	S Holden	RP